

Workshop

Supporting student transitions

To support recruitment, retention, progression and attainment of students

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Example of interlinking stages and areas

Stage = Arrival and Orientation **Activity** = First week's orientation programme

Themes	Issue	Staff involved
Curriculum and Assessment	<ul style="list-style-type: none"> • Start the process of learning by giving out and explaining timetables (if not available before) • Explain course documents and curriculum 	Home unit academics and non-academic staff, Central Units such as Academic Registry, LRC, IT, external examiners, student representation
Pedagogy	<ul style="list-style-type: none"> • Start the process of teaching students how to study at university such as having a fun lecture in a large LT • Get students to start working in groups on fun activities (e.g. Fun subject quiz or rocket building competitions) • Light touch study skills (LRC?) 	Home unit academics and non-academic staff, university L&T academic centres, staff development, LRC, IT, student representation
Finance	<ul style="list-style-type: none"> • Costs related to study (e.g. accommodation, uni fees, • Money management of advice for students 	Home unit academics and non-academic staff, university financial services, student representation
Support	<ul style="list-style-type: none"> • Light touch reinforcement of support available students (e.g. disability, dyslexia, financial guidance) 	Home unit academics and non-academic staff, disability/dyslexia/equal opportunity units, financial services, student representation
Employment	<ul style="list-style-type: none"> • Job fair • Reminder of purpose of education and how to transfer learning skills into the workplace in PT work, placements or post study 	Home unit academics and non-academic staff, university careers and employability/ enterprise units, student representation

Managing the themes against the stages in the Student Experience Practitioner Model

Stage	Curriculum and Assessment	Pedagogy	Support	Finance	Employment
First Contact and Admissions	Information on subjects that make up a degree; specific subject study in each level of a degree; type of assessments undertaken in each year; using the degree post study.	An outline of the different study and learning styles available.	An overview and promotion of support and facilities available.	Information on loans / fees / bursaries; money management advice; accommodation costs.	Advice, support and guidance on part-time work during study; year placement options; internships; summer placements; voluntary work.
Pre-Arrival	Specific information on subjects to be studied in the first year of academic study; Pre-arrival preparation tests / reading / coursework.	An outline the different study and learning styles available; start engagement in learning the process.	Information on accessing services and support.	Applications for loans / bursaries; payment of fees / accommodation costs; money management advice.	Advice, support and guidance on part-time work during study; year placement options; internships; summer placements; voluntary work.
Arrival and Orientation	A reminder of subjects that make up a degree; specific subject study in each level of a degree; subjects to be studied in the first year of academic study; type of assessments undertaken in each year; using the degree post study.	A reminder of the different study and learning styles available; start the main engagement in learning the process.	An explanation of the services and support available; learning when and how to access services and support.	Payment of fees / accommodation costs; money management advice; accessing hardship funds.	Advice, support and guidance on part-time work during study; year placement options; internships; summer placements; voluntary work.
Induction to Study	An explanation of how different subjects and assessments are undertaken in the first year of study.	A review of learning how to study in a given year; understanding the different types of learning styles and approaches required.	Regular reminders of services and support available and how to access them.	Money management advice; accessing hardship funds; debt control.	Advice, support and guidance on part-time work during study; year placement options; internships; summer placements; voluntary work.
Reorientation and Reinduction	A reminder of previous skills and identification of skills gap; making subject choices which count towards degree; learning and undertaking different assessments for the new level of study; study away / placement options.	A review of previous learning skills and styles in new academic level.	A reminder of services and support at relevant and appropriate times of the year.	Payment of fees / accommodation costs; money management advice; accessing hardship funds; debt control.	Advice, support and guidance on part-time work during study; year placement options; internships; summer placements; voluntary work; preparation to enter employment post study.
Outduction	Explaining the classification structure; applying skill set post study.	An explanation of how to transfer learning processes to future study and work.	A reminder of services and support available and how to access them in final level of level of study and post study as alumni (career service etc).	Money management advice; preparation for repayment of loans / fees; debt control.	Advice, support and guidance on preparing to enter employment or further study as an alumni.